

# Welcome to the Snake River Regional Multiple Listing Service

- The Snake River Regional MLS is a regional multiple listing service owned by three separate REALTOR® Associations; Greater Idaho Falls Association of REALTORS®, Greater Blackfoot Association of REALTORS®, and Upper Valley Association of REALTORS®. Anyone who is a primary member of one of these associations is what is know as a Shareholder member
  - Shareholder members get a discounted monthly MLS access rate of \$30
  - We have a key sharing arrangement with Pocatello so you will be able to open Keyboxes owned by the Pocatello Association of REALTORS® as well as the Snake River MLS
  - You can sign up at any time for free read only access to the Pocatello Association of REALTORS®. This will allow you to see all the listings on their MLS as well as the private showing information. You just will not be able to enter in your own listings unless you get a paid membership with Pocatello. If you have questions about this benefit you can call the Pocatello Association at 208-237-2600.
- Please make sure you read the following documents in your packet.
  - **Policies and Procedures**—This has the day to day workings of the MLS as well as all the listing guidelines you will be expected to follow.
  - **How Violations Work in the Snake River Regional MLS: Reporting, Citing, Resolving**
    - This will explain how violations not caught by the MLS Compliance Officer are reported and what some of the more common misstates are in the MLS as well as how to avoid them.
    - There is also a complete list of everything that is considered a violation in the MLS.
    - Don't panic there is never a fine for a first time offense and you always have time to fix your mistake first.
    - If you have questions, please contact Ambur at 208-523-1477.
  - **Contact Information sheet provided**
- You will get an email with your MLS Login information after you complete the Questionnaire at the end. Please create your account on the full web version of Navica at [www.navicamls.net](http://www.navicamls.net). You will be able to choose a user name at that time.