

Application to Serve on the Board of Directors of the Greater Idaho Falls Association of REALTORS® (“GIFAR”)

(as of July 14, 2022)



Name:	
Company:	
Cell Phone with TEXT:	
Email:	
Position Applying for:	

Have you reviewed the criteria for the position you are applying for, and do you meet ALL of the eligibility criteria and requirements?

Yes/No		If No, explain:	
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Will you attend the regular Board of Directors monthly meetings of the Greater Idaho Falls Association of REALTORS®, the monthly membership luncheon meetings as well as other meetings as required for the office for which you are applying?

Yes/No		If No, explain:	
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Have you ever been found in violation of the REALTORS® Code of Ethics?

Yes/No		If Yes, explain:	
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Has your Real Estate License or your REALTOR® membership ever been revoked, suspended, terminated or in any way restricted?

Yes/No		If Yes, explain:	
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Have you ever been charged or convicted of a felony?

Yes/No		If Yes, explain:	
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Consent to Serve

I agree to serve on the Board of Directors of the Greater Idaho Falls Association of REALTORS®, and I acknowledge and accept my fiduciary obligation to act in the best interests of the organization as follows:

- 1.) Duty of Care: I will use the care that a reasonably prudent person would exercise in a like position and under similar circumstances. This means that I agree to attend all meetings, ask questions to gain the information I reasonably need to make a decision and exercise independent judgment.
- 2.) Duty of Loyalty: I will advance the best interests and well-being of the GIFAR over any individual or company interests, and I will refrain from using my position of trust to further my own interests in a way that conflicts with the interests of GIFAR.
- 3.) Duty of Obedience: I will accept, support and implement the Board of Director's decisions, even if I voted against them. I will follow the Policy Manual and Bylaws of GIFAR and comply with all state and federal laws relating to GIFAR's activities.
- 4.) Duty of Accounting: I will work to safeguard and preserve the Association's assets by ensuring that proper procedures and controls are adapted and followed, per the Bylaws and the Policy Manual.
- 5.) Duty of Confidentiality: I will not discuss matters deemed confidential by the Board of Directors outside of meetings without the express advance permission of the GIFAR President.

Additionally, I will not speak or act for GIFAR or the Board of Directors unless specifically authorized to do so. I will not present opinions about GIFAR business unless those opinions are clearly expressed as personal opinions not necessarily the views of GIFAR.

Name: _____

Date: _____

Board of Director's Agreement

I, _____ understand that as a member of the Board of Directors of the Greater Idaho Falls Association of REALTORS®, I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the Association and I will act responsibly and prudently as its steward.

As part of my responsibilities as a member of the Board of Directors: I will regularly attend Association meetings, Board of Director's Meetings, committee meetings, and all special events. I will actively participate in all Association activities. I will represent the Association when requested by the Board of Directors. I will stay informed about what is going on in the Association. I will ask questions and request information from the Association President and CEO. I will participate in and take responsibility for making decisions on issues and policies related to the governance of the Association. I will act in the best interests of the Association, and will declare any conflict of interest, excusing myself from discussions and votes where I have a conflict of interest. I will protect confidential information. I will work in good faith with staff and other Board of Director's members as partners towards the achievement of our goals. I am fiscally responsible, with other Board of Director's members, for the Association. I will take an active part in reviewing, approving, and monitoring the budget. I am legally responsible, along with other Board of Director's members, for the Association. I will become familiar with the Association's policies and will monitor its services and operations. I am familiar with the bylaws and governance policies. I will prudently address risks associated with the Association's work. If I don't fulfill these commitments to the Association, I will expect the Association President to call me and discuss my responsibilities with me.

In turn, the Greater Idaho Falls Association of REALTORS® will be responsible to me in several ways: I will be provided with an orientation meeting which will include pertinent documents for my information and to assist with my participation. I will be informed of my governance responsibilities as a member of the Board of Director's and will receive opportunities to participate and to ask questions. I will be provided with timely notice of meetings and documentation in advance of meetings to assist me to prepare adequately. I will be provided with monthly financial reports and updates of Association activities.

The Association will help me perform my duties by keeping me informed about issues in which we are working. Board of Director's members and staff will respond in a straightforward fashion to questions I have that I feel are necessary to carry out my fiscal, legal and moral responsibilities to the Association. Members of the Board of Director's and staff will work in good faith with me towards achievement of our goals. If the Association does not fulfill its commitments to me, I can call on the Association President and CEO to discuss these responsibilities.

Date: _____

Signed: _____ Member, Board of Directors

Signed: _____ Association President